

Project Manager

The Role

Due to substantial and sustainable growth we are seeking an experienced Project Manager with a proven track record in managing commercial building construction projects to join our Sydney Office. You will have a history of delivering outstanding results in a safe, efficient and effective way. The Project Manager will be responsible for;

- Overall responsibility for the successful delivery of construction projects.
- Management of project team, finances (revenues, costs, forecasts), quality, safety, environmental, programme and site industrial relations.
- Head contract administration.
- Management of project design (D&C contracts) and design coordination.
- Convening and chairing meetings as required (PCG, Design, Construction Team) and distributing accurate minutes of these meetings
- Client and Consultant liaison
- Preparation of monthly Project Status Reports
- Development, implementation, and monitoring of subcontract scope & letting, programs, monitoring subcontractor progress and intervention as required

To be successful you will have the following skills and attributes:

- A minimum of 10 or more years' experience in the Construction industry
- Can demonstrate success in managing projects in excess of \$20 million
- Experience in design and construct would be a great advantage.
- Outstanding inter-personal and leadership skills
- Knowledge of contract administration software such as Cheops, Jobpac, timberline.

Please apply online or alternatively you can send your covering letter and resume via email to careers@infinity.net.au, addressed to the Human Resources Manager quoting reference ICG014.

Please note the following: The successful applicant will be required to undergo an internal reference check